

**Redbud Health Care District  
Regular Meeting Board of Directors  
June 23, 2020  
9:30 a.m.**

**Lamont Kucer, Board Chair / President called the Telephonic – Virtual and In-Person Meeting to order at 9:33 am.**

**Present: Lamont Kucer, Sue Burton, Sandy Richards, Jim Scholz.**

**Absent: Bill Diener.**

**Flag Salute: Jim Scholz led the Board in the Flag Salute.**

**Adoption of the Agenda**

Conrad Colbrandt, General Manager, stated that there were two non-controversial housekeeping “clean-up” items that could be added to the Agenda to clear unfunded grants from the books due to COVVID-19, for audit purposes and requested that Recission of RFA 2020-013 Middletown High School Safe and Sober Graduation and RFA 2020-0017 Lower Lake High School Safe and Sober Graduation be added to the Agenda.

**Citizen Input:** None

**MOTION**, by Sandy Richards to add the Recission of RFA 2020-013 Middletown High School Safe and Sober Graduation and RFA 2020-0017 Lower Lake High School Safe and Sober Graduation be added to the Agenda, as requested by Mr. Colbrandt. Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Acknowledgement of Cancellation of May 26, 2020 Regular Board Meeting.**

**Citizen Input:** None

**MOTION**, by Sandy Richards to acknowledge cancellation of the May 26, 2020, Regular Board Meeting, due to social distancing COVID 19 State and Local Health Directives. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Approval of the Minutes of the Regular Board Meeting held April 28, 2020.**

**Citizen Input:** None

**MOTION**, by Sue Burton to approve the minutes from the Regular Board Meeting, April 28, 2020. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Public Comment:** None.

**Discuss and Consider RFA 2018-0014 - Adventist Health Clear Lake – Report.**

Mr. Russell Perdock, Director Department of Community Integration, presented to the Board.

Mr. Perdock stated that in total 95 new mothers and 106 companions (spouses and family members) have attended the Lake County Loves Babies safe sleeping workshops. In the fall of 2019 the workshops were presented in Spanish and more that 16 new mothers participated in their primary language.

Since the launching of the program, there has been no increase in SIDS within Lake County and in the AHCL service area of South Lake County no infant deaths have been reported.

**Citizen Input:** None.

**MOTION**, by Sue Burton to accept the report as provided for RFA 2018-0014 - Lake County Loves Babies. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2020-0019 - Adventist Health Hospital Clear Lake - Lake County Loves Babies Program - Request.**

Mr. Russell Perdock, Director Department of Community Integration, presented to the Board.

Mr. Perdock continued to explain improvements and additions to the Lake County Loves Babies Program and reviewed with the Board the requested funding to provide 100 Pak ‘n Play Sleeping units, 100 diaper bags and 100 Halo Swaddles, needed to continue the program.

**Citizen Input:** None.

**MOTION**, by Sue Burton to approve RFA 2020-0019 - Adventist Health Hospital Clear Lake in the amount of \$15,000.00. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2020-0015 – Middletown Senior Services, Inc. - Report.**

Ms. Lori Tourville, Executive Director, presented to the Board.

Ms. Tourville, Reviewed with the Board the previously provided financials, including reports on fundraisers, major donors, meals served, donations received and an explanation on how the center is coping and thriving while under COVID-19 requirements.

**Citizen Input:** None.

**MOTION**, by Sandy Richards to accept the report as provided for RFA 2018-0015 Middletown Senior Services, Inc. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0001 – Middletown Senior Services, Inc. - Request.**

Ms. Lori Tourville, Executive Director, presented to the Board.

Ms. Tourville reviewed with the Board the Center's 2021 anticipated budget, covering major expenses, and expectations of revenues. The Center is being creative in assisting seniors with their needs over the phone and with drive-thru meals, and commodities. While the Area Agency on Aging has capped funding for the center at 15,275 meals the center provided more than 20,000 meals, in FY 2020.

**Citizen Input:** None.

**MOTION**, by Sue Burton to approve RFA 2021-0001 as requested in the amount of \$30,000.00. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2020-0014 –Highlands Senior Service Center, Inc.- Report.**

Conrad Colbrandt, General Manager, delivered the report, to the Board as Ms. Joyce Overton was in absentia.

The Board the considered the written report as provided by Joyce Overton, Executive Director, Highlands Senior Service Center, Inc.

**Citizen Input:** None.

**MOTION**, by Sue Burton to accept the written report as provided for RFA 2018-0014 Highlands Senior Service Center, Inc. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2021-0002 – Highlands Senior Service Center, Inc. - Request.**

As Ms. Overton was unavailable to present the request the consensus of the board was to invite Ms. Overton to make her presentation at the next regular Board Meeting, scheduled for July 28, 2020.

**Citizen Input:** None.

**MOTION**, by Sandy Richards to place RFA 2021-0002 on the Board Agenda for July 28, 2020. Seconded by Sue Burton. Motion carried 4-0-1 absent.



**Review Discuss and Consider January, February, March, April and May 2020 Financial as prepared by Marlene Wentz, EA and Associates, and May 2020 In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input:** None

**MOTION**, by Jim Scholz, to accept the financials as prepared and submitted. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider Resolution #348 – November 3, 2020 General Election, RHCD Zones 1, 3, and 5.**

Conrad Colbrandt presented to the Board Documents required by the County of Lake Registrar of Voter's Office which requests the Board of Supervisors and the Registrar of Voters Office to consent to and order the consolidation of said election with other such elections as may be held Tuesday, November 3, 2020, anywhere within the Territory of the District, all voting places, precincts, and election officials within the boundaries of the Redbud Health Care District shall be the same as those utilized for the November 3, 2020, General Election.

**Citizen Input:** None.

**MOTION**, by Sue Burton For a Roll Call Vote to approve Resolution #348. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

Roll Call: Ayes: Lamont Kucer, Sue Burton, Sandy Richards, Jim Scholz.

Noes: None.

Absent: Bill Diener.

**Discuss and Consider RFA 2014-0014 – Lake County Fire Chief's Association Bariatric Gurney (2) Liquidation.**

Conrad Colbrandt stated to the Board the Chief Sapeta had contacted him to seek guidance from the District Board regarding the liquidation of 2 bariatric gurneys that the district had purchased to be used as a mutual aid for the fire districts situated in Lake County, primarily housed within

the RHCD boundaries. Chief Sapeta acknowledged the generosity of the District funding the purchase and wanted the District to be involved in the liquidation of the well-used apparatus.

**Citizen Input:** None.

**MOTION**, by Sue Burton to thank Chief Sapeta for his consideration and allow any funds recovered from the liquidation to be shared equally by the South Lake Fire Protection District, Lake County Fire Protection District, and the Northshore Fire Protection District and allow the use the liquidation funds, if any up to the discretion of the Fire Chief of respective Fire Districts. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider Recission of RFA 2020-013 Middletown High School Safe and Sober Graduation and RFA 2020-0017 Lower Lake High School Safe and Sober Graduation funding.**

Conrad Colbrandt, General Manager, requested that for Audit purposes that the Board clear unfunded grants from the books due to COVVID-19, for audit purposes. State and local officials did not allow for High School Graduation Ceremonies during the spring of 2020 and the funds were returned from Middletown High School Safe and Sober Graduation - RFA 2020-0013; and Lower Lake High School Safe and Sober Graduation did not sign and return the RFA 2020-0017 Grant Agreement due to the mandated cancellation.

**Citizen Input:** None.

**MOTION**, by Jim Schools to rescind approvals of RFA 2020-013 Middletown High School Safe and Sober Graduation and RFA 2020-0017 Lower Lake High School Safe and Sober Graduation funding and release earmarked funds back to available funds. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Update from Conrad Colbrandt, General Manager.**

1. Conrad yielded a portion of his time to David Santos, President and CEO, Adventist Health Hospital Clearlake. A. Mr. Santos related that AHCL is expanding services once again as it re-establishes services with government approval. B. AHCL is in discussions to bring medically assisted alcohol and other drug treatment, followed by sober living and job training to Lake County via a private partnership.

2. Conrad Noted That the Lake LAFCO Budget had increased from \$60,000 on 2020 to \$\$70,000.00 in 2021. The LAFCO budget has increased by \$10,000.00 per year, each year since 2018. The District share will be deducted from future tax revenue.
3. Conrad advised the board that the District has received its second tax revenue check, which is in the amount of \$347, 551.94 and that an additional prorations and adjustments check should be coming from the County of Lake by the end of July, 2020.
4. Conrad will begin creating a recommended 2021 budget as figures become available.

**Citizen Input:** None.

**Board Discussion:**

Conrad Colbrandt advised the Board that some of the Grantees who were affected by the COVID-19 Shut-Downs of services are requesting guidance of year end reporting, as our standard Grant Agreements require reporting and return of unused funding within 60 days of the fiscal year end.

Sue Burton suggested that the District hold firm on that policy and that each Grantee report as required, return any unused funding and “clear the books”. Then allow each Grantee to return and ask for funding as they are allowed to re-establish their programs by the State and local government entities. The Board concurred this was the best course of action.

**Citizen Input:** None.

**Next Meeting:** Regular Board Meeting – July 28, 2020, at 9:30 am.

**Adjournment:** The Chair adjourned the meeting at 11:05 am.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Susan Burton".

Susan Burton, Secretary, Board Member