

RFA 2024-0007
REQUEST



8050 A LAKE STREET, LOWER LAKE, CA 95457
PHONE: (707) 995-1606 ♦ FAX: (707) 995-0309

September 1, 2023

Board of Directors
Redbud Health Care District
P. O. Box 4667
Clearlake, CA 95422

Redbud Board Members:

Attached is our request for assistance for the 2023/2024 fiscal year. We really appreciate your funding our program. Your help allows us to continue to serve the HIV positive clients in Lake County and supports us in maintaining our community health and wellness efforts, including HIV/HCV testing and counseling, substance recovery support, and sexual health education.

We are grateful for your generous support in the past. It was your help that has allowed us to start new community programs and services including our *Drop-In Center*, food pantry, outreach, and grow and expand our health and wellness efforts. Once again, we thank you for helping CCHAP continue these crucial community services for the most vulnerable of Lake County residents. I hope you will seriously consider the proposal I have for funding. I look forward to speaking with you at the Board meeting later this month.

Thank you for the great work you do in this community, and for your funding of our program.

Sincerely,

Henry Sadowski, MA
Program Director CCHAP
Community Care HIV and AIDS Program |



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PHONE: (707) 995-1606 ♦ FAX: (707) 995-0309

Redbud Health Care District

2023-2024 Request for Assistance (RFA)

1. Subject of Request:

Continued funding for the Community Care HIV/AIDS Program's (CCHAP's) Drop-in-Center, food pantry, AIDS Fundraiser, and Community Health and Wellness activities.

2. Requesting Organization:

Community Care HIV/AIDS Program (CCHAP)

3. Contact Information:

Street Address:

5100 Old Hwy 53
Clearlake, CA 95422

Phone: (707)995-1606

Fax: (707)995-0309

Website: communitycare707.com

Email: communitycare@ccmcl.org

4. Individual Accountable for Funds:

Name: Cherise Wallace

Title: Executive Director

5. Amount Requested:

\$48,000.00

Grant Period:

July 1, 2023 through June 30, 2024

6. Background and Basic Information Regarding Organization

Community Care Management Corporation has been serving adults who are frail, ill or disabled in Mendocino and Lake Counties since 1983. As a private non-profit corporation, our mission is to assist those adults who are at risk of institutionalization to remain living at the highest possible level of independence, health, and dignity. A list of Community Care's Board of Directors and documentation of our non-profit status are included in **appendices A and B. Organizational chart is appendix C.**

The agency maintains programs serving approximately 900 clients from four different population groups: low income medically fragile seniors, adults with intellectual disabilities, people with HIV/AIDS, and persons needing phone assistance and referrals for senior programs and services.

In Lake, Mendocino, and Sonoma Counties, Community Care provides case management and day programs to approximately 450 individuals. We provide resource information, referrals, and assistance to another 450 individuals via our Senior Information and Assistance line and our online Senior Resource Directory. In Lake County, we provide additional prevention and outreach support to persons at risk for substance use disorders, and sexually transmitted infections (including HIV), and provide free, anonymous HIV testing.

Almost all of Community Care's clients are low income; most are on Medi-Cal and many receive Medicare.

Community Care HIV/AIDS Program (CCHAP)

Community Care's HIV/AIDS Program (CCHAP) serves individuals and their families living with HIV/AIDS, and provides education and prevention for HIV/AIDS in Lake, Mendocino, and Sonoma Counties. CCHAP consists of four components: The Medi-Cal AIDS Waiver, HIV Care Program (HCP), and Housing Opportunities for Persons with AIDS (HOPWA), the Drop-in-Center and Food Pantry, and our Community Health and Prevention Program. CCHAP is supported financially by state funds, grants, and community donations. About 200 different clients currently use our services each month.

AIDS Waiver, HCP, and HOPWA

Our Medi-Cal AIDS Waiver Program is funded by the California Department of Public Health (CDPH), HIV/AIDS branch, and provides both medical and social work case management to eligible individuals living with HIV/AIDS. Our HIV Care Program is also funded through the CDPH and provides limited resources for client assistance and case management. In both programs' case managers track the clients' health and treatments, coordinate with healthcare providers, connect clients with health and social services in the community, and advocate for them in order to access scarce resources, such as housing and public assistance. Our case managers help keep our clients from using emergency services for non-emergency use, while referring our clients to wellness and health maintenance services that result in our clients having a high level of functioning and overall higher quality of life. One of the main goals of these programs is to prevent unnecessary hospitalization and admission into nursing facilities.

Housing Opportunities for Persons with AIDS (HOPWA) provides case management, rental assistance, and emergency hotel/motel for low income people with AIDS in order to prevent homelessness. As affordable housing becomes more scarce, as inflation continues to drive the price of food and fuel up, we are seeing an increase in persons with HIV/AIDS needing rental assistance or becoming homeless. We have just started the new fiscal year, and already we have as many individuals housed in hotels as we had all last year.

The Drop-in-Center

The Redbud Health District Board helped CCHAP develop the Drop-in-Center in 2001. Since then, the Drop-in-Center has become not only an important resource for persons living with HIV/AIDS but also for the community at large seeking information regarding health and wellness around sexual activity, substance use, and HIV. Funding provided by the Redbud Health Care District continues to be vital to maintaining staff support. It is not an understatement to say that without the Redbud Health District, there would be no Drop-in-Center these last 20 years.

The Drop-in-Center is a significant, and sometimes sole source of support and information for HIV positive individuals, their families, and caregivers in Lake County. CCHAP clients rely on the Drop-in-Center for addiction recovery support, client potlucks, HIV testing, support groups, peer support activities, hygiene supplies, nutritional supplements, medical and social work case management, and celebrations of life for those we have lost. These activities are important because clients cannot afford to pay for recreational activities which are helpful in maintaining overall health and wellbeing. The newsletter also includes news from the medical field, tips on nutrition, and healthy recipes. After having to put client events on hold due to COVID, we are now hosting events at our facility, using the parking lot and shade structures. We have had successful BBQs, and will continue to host such events until clients are able to fully participate in a pot luck by bringing their own dishes to share.

Drop-in-Center staff provide outreach to the community to encourage safe sex and let people know where to get tested and what services are available. Staff and clients have spoken in a variety of venues, including high schools, community colleges, and by tabling at public events. Our annual AIDS fundraiser has raised community awareness and helped to provide funding for some of the Drop-in-Center's services. We are planning another fundraising event for next spring.

Our food pantry remains a centrally-located food source for our clients, with easy accessibility. Our pantry is especially vital to our clients whose nutritional needs are unusually high while their income is low. The increase in the cost of food and hygiene products due to inflation has made our pantry more valuable than ever to our clients whose incomes remain fixed and below poverty level, as can be seen by the increase in pantry use the previous fiscal year. Redbud funding has allowed us to continue providing sustainable nutrition, including fresh fruits and vegetables, as well as protein.

During the COVID healthcare crisis in Lake County, with increased necessity of social distancing, many clients were reluctant and fearful of leaving home to shop at their local grocery stores. Our clients viewed the CCMC food pantry as a safe, viable and reliable source of nutrition. Our pantry with its lower risk of contagion (due to our strict, hygienic food distribution protocols, and contact-free pantry access) gave our clients peace-of-mind. Even though the mask and distancing mandates

have been lifted, our clients, due to their weakened immune systems, still take precautions when in the community.

Clients in receipt of CALFRESH say the amount is rarely enough to support the basic nutrition needs for one individual. With Redbud Health District continued support, CCHAP will continue to operate the Drop-Center food pantry, and provide nutritional supplements to an increasing number of clients using the services, and dispel food insecurity among our clients.

Community Health and Prevention Program

Our CCHAP Drop-in-Center staff work hard to educate the people of Lake County on HIV/HCV prevention and testing. We are now able to resume our testing program. Additional CCHAP staff will go through counseling and testing training in order to prepare for outreach and testing in the community. We will present at several events throughout the year, and work with the HIV prevention and treatment providers and other entities with high risk populations. Those served include Hilltop Recovery Services, Lake County Behavioral Health, Lakeport Senior Center, La Voz De La Esperanza Health Clinic, Circle of Native American Minds, and the Lake County Jail.

Lake County has some very serious health needs and CCHAP feels compelled to contribute more to the overall wellness of Lake County. Outreach around sexual health, disease, and substance use are some of the largest unmet needs. We understand Redbud Health Care District's commitment to preventive services and early intervention, and we have worked hard these past few years to offer Lake County high quality outreach services.

7. Justification:

a. Intended Use of Funds:

The \$48,000 we are requesting from the district will pay for direct client services, essential staffing, and some operating costs. The funds will help us continue to provide much-needed services to persons living with HIV/AIDS *and* community HIV, STI, and Hepatitis C prevention education.

The grant would be used to help preserve the positions of the Drop-in-Center Program Director (CCHAP Program Director), the Case Aide, and our Pantry Coordinator. This team of professionals will continue to provide counseling to individuals, facilitate support groups, organize activities, assess clients' needs, oversee and conduct rapid anonymous HIV and Hep-C testing, provide drug and alcohol counseling, conduct community prevention and education on sexual health, coordinate services with other agencies, and refer clients to other services.

A portion of the funds would be used to purchase healthy, nutritious food items such as fruits, vegetables, meat, dairy, and whole grains, giving our clients the means to maintain their optimum nutritional health.

These funds would also be used to pay for part of rent and utilities, hygiene, testing, and disaster preparedness supplies, and minor administrative costs.

b. How Intended Use of Funds Will Further Deliver Health Care Services Within Redbud Health Care District:

Our *Drop-in-Center* staff will assess client's medical and health needs and be able to appropriately refer the client to needed services.

Our *Drop-in-Center* staff will provide counseling, support groups, and chemical dependency counseling in order to assist our client's with substance use harm reduction strategies and support their substance recovery maintenance.

CCHAP will provide free, rapid, anonymous HIV/HCV testing and counseling throughout Lake County targeting the populations most at risk for HIV/HCV and other STI infections (homeless, substance abusers, and youth).

CCHAP will provide community education on HIV and STI prevention, and harm reduction strategies in working with substance use and abuse.

c. Detailed Basis for Funds Requested

The \$48,000 we are requesting would help to ensure the continuation of services that staff provides at the *Drop-in-Center*. It is based on past experience of costs to continue services and current understanding of the other funds we will receive in the coming year.

The operating expenses would cover rent for the *Drop-in-Center*, part of the utilities, phones, some supplies and administrative costs. Food money and client essential services would augment what we receive through donations, and our AIDS Fundraiser.

The projected budget is included in Appendix D.

We will continue to provide needed services in spite of the increase in the number of those needing assistance, as well as provide essential community health services that disappeared from Lake County many years ago. The Redbud Health Care District grant has been critical in our ability to do this.

Submitted by:

Henry Sadowski, Program Director
Community Care HIV/AIDS Program |



COMMUNITY CARE
A NON-PROFIT ORGANIZATION

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Retired Director of Spiritual Care

JONAH WALSH

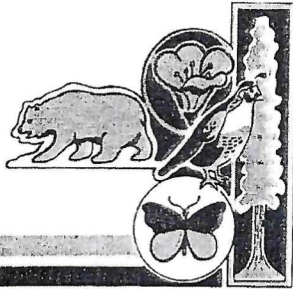
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*Licensed Marriage and Family
Therapist*



State
of
California
OFFICE OF THE SECRETARY OF STATE

I, *MARCH FONG EU*, Secretary of State of the State of California, hereby certify:

That the annexed transcript has been compared with the record on file in this office, of which it purports to be a copy, and that same is full, true and correct.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this

OCT 31 1984



March Fong Eu

Secretary of State

1260447

**ENDORSED
FILED**
In the office of the Secretary of State
of the State of California
OCT 31 1984
MARCH FONG EU, Secretary of State
Phyllis E. Biaggi
Deputy

ARTICLES OF INCORPORATION

OF

COMMUNITY CARE MANAGEMENT CORPORATION

~~A California Nonprofit Public Benefit Corporation~~

I

The name of this corporation is: Community Care Management Corporation.

II

A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes.

B. The specific and primary purpose of this organization is to provide social and health care assistance to the frail elderly and disabled younger adults, who reside in Lake and Mendocino Counties; to increase the level and scope of services available to this population by implementing home and community-based, long-term care services.

III

The name and address in the State of California of this corporation's initial agent for service of process is: Cynthia Dean Coale, 497 Leslie Street, Ukiah, California 95482.

IV

A. This corporation is organized exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provisions of any future United States internal revenue law.

B. Notwithstanding any other provision of these Articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation, and the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue law, or (b) by a corporation contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States internal revenue law.

C. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in (including publishing or distributing statements) any political campaign on behalf of any candidate for public office.

V

The names and addresses of the persons appointed to act as the initial Directors of this corporation are:

<u>NAME</u>	<u>ADDRESS</u>
Bruce Andich, M.D.	88 Madrone, Willits, CA 95490
George Bartlett	204 S. Bush Street, Ukiah, CA 95482
Lynne Hall	10266 Witter Springs Rd, Witter Springs, CA 95493
Paul Harkness, Rev.	Clearlake United Methodist Community Church 14530 Palmer Avenue, Clearlake, CA 95422
Liz Irwin	43940 Little River Airport Road Little River, CA 95456
Craig McMillan, M.D.	Mendocino County Dept. of Public Health 890 N. Bush Street, Ukiah, CA 95482
Carol Simmons	Lake County Department of Public Health 922 Bevins Court, Lakeport, CA 95453

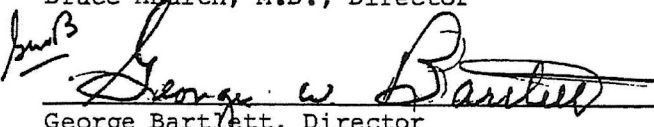
VI

All corporate property is irrevocably dedicated to the purposes set forth in Article II, above. No part of the net income, earnings, or assets of the corporation shall inure to the benefit of any of its directors, trustees, officers, shareholders, or members, or to individuals. On the winding up and dissolution of this corporation, after paying or adequately providing for the debts, obligations and liabilities of the corporation, the remaining assets of this corporation shall be distributed to such organization (or organizations) organized and operated exclusively for charitable purposes, and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code of 1954, or the corresponding provision of any future United States Internal Revenue law.

DATED: October 29, 1984



Bruce Andich, M.D., Director




George Bartlett, Director




Lynne Hall, Director



Paul Harkness, Rev., Director



Liz Irwin, Director



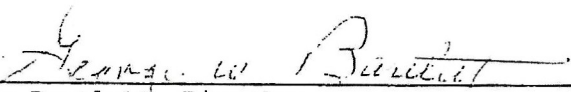
Craig McMillan, M.D., Director

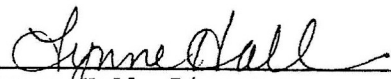


Carol Simmons, Director


We, the above-mentioned initial Directors of this corporation, hereby declare under penalty of perjury under the laws of California that we are the persons who executed the foregoing Articles of Incorporation, which execution is our act and deed, and that this declaration was executed at Ukiah, California on October 29, 1984.



Bruce Andich, M.D., Director


George Bartlett, Director


Lynne Hall, Director


Paul Harkness, Rev., Director


Liz Irwin, Director


Craig McMillan, M.D., Director


Carol Simmons, Director

Department of the Treasury
Internal Revenue Service

89233139

Date of This Notice

02-20-85

If you inquire about
your account, please
refer to this
number or attach a
copy of this notice

Employer Identification Number

68-0046074

COMMUNITY CARE MANAGEMENT
CORPORATION
497 LESLIE ST
OKLAH

CA 95482

NOTICE OF NEW EMPLOYER IDENTIFICATION NUMBER ASSIGNED

Thank you for your Form SS-4, Application for Employer Identification Number. The number assigned to you is shown above. This number will be used to identify your business account and related tax returns and documents, even if you do not have employees.

Please keep a copy of this number in your permanent records. Use this number and your name, exactly as shown above, on all Federal tax forms that require this information, and refer to the number on all tax payments and tax-related correspondence or documents.

If your business is a partnership which must obtain prior approval for its tax year, the tax year you entered in Block 3 of your Form SS-4 does not establish a tax year. For guidance in determining if you must request prior approval and the method of doing so, see IRS Publication 538, Accounting Periods and Methods, available at most IRS offices.

Please note that the assignment of this number does not grant tax-exempt status to nonprofit organizations. For details on how to apply for this exemption, see IRS Publication 557, Tax-Exempt Status for Your Organization, available at most IRS offices.

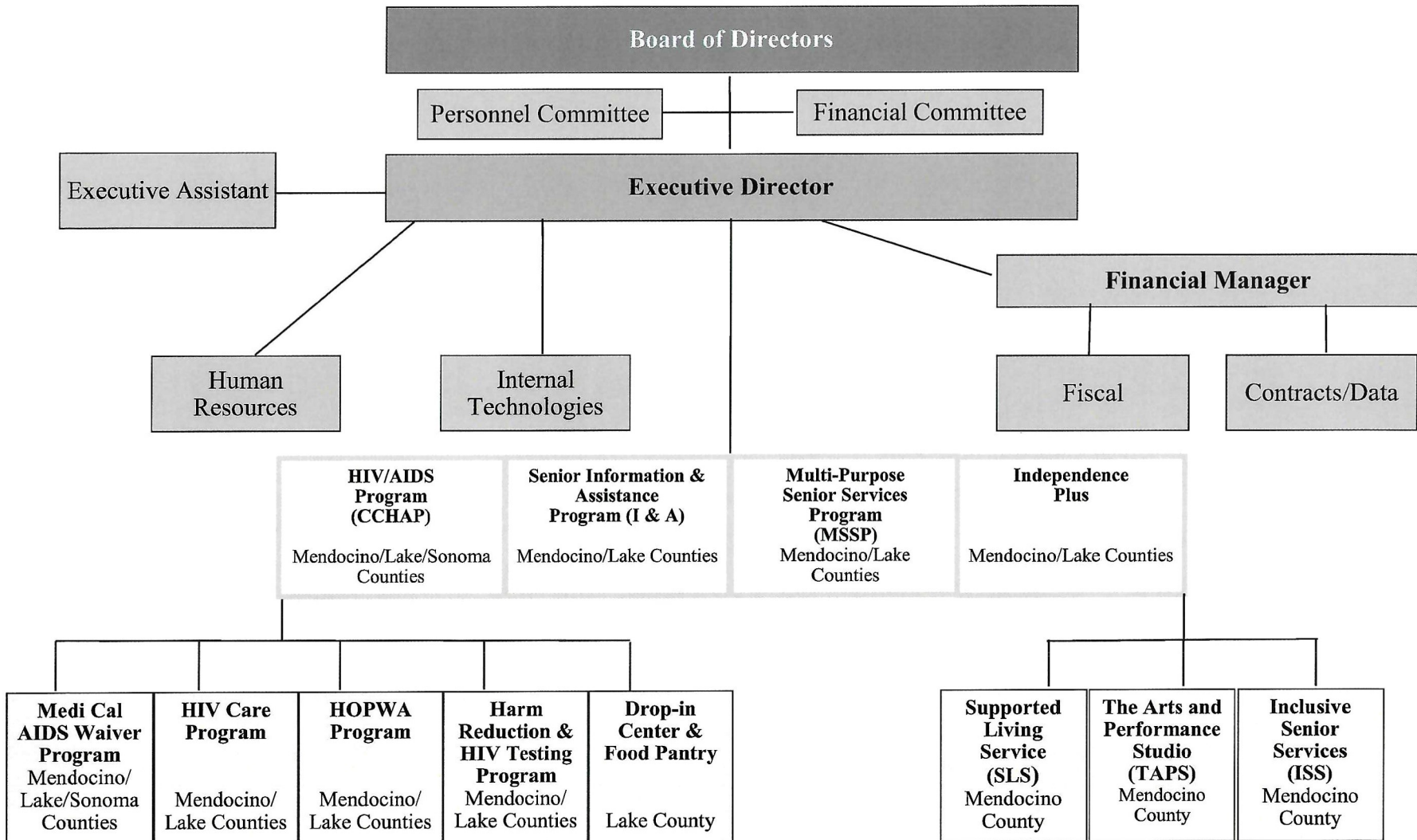
Thank you for your cooperation.

575 B W 941

U.S. GOVERNMENT PRINTING OFFICE: 1984: 421-978/6174 E.I. NO. 36-273541



DEPARTMENT ORGANIZATION CHART



Community Care Management Corporation

Drop-In-Center

July 2023 through June 2024

	Budget	Notes
Income		
Grants & Awards	48,000.00	Redbud Grant
Donations	1,150.00	Aids Walk & Unrestricted Donations
Total Income	<u>49,150.00</u>	
Expense		
Personnel Expenses		
Salaries & Wages	17,010.82	
Benefits	2,551.62	
Total Personnel Expenses	<u>19,562.44</u>	
Operating Expense		
General Expenses	638.95	Program & Office Supplies
Consultants/Training Te	933.85	Accounting, Audit and PR Processing
Communications	987.92	Telephone and Internet
Insurance	1,966.01	
Occupancy	1,376.20	
Utilities	638.95	
Total Operating Expense	<u>6,541.88</u>	
Client Services	21,045.69	Meals and Testing
Fundraising	2,000.00	Client Events
Total Expense	<u>49,150.00</u>	
Net Income	<u><u>0.00</u></u>	