

**Redbud Health Care District  
Regular Meeting Board of Directors  
August 27, 2019  
9:30 a.m.**

**Present:** Lamont Kucer, Sue Burton, Jim Scholz, Sandy Richards.

**Absent:** Bill Diener

**Lamont Kucer, Board Chair convened the meeting at 9:34 am.**

**Sue Burton led the Board in the Flag Salute.**

**Adoption of the Agenda**

Conrad Colbrandt, General Manager, stated that Ms. Ana Santana, LCOE Healthy Start Program Director had delivered RFA 2019 -0007 Annual Report and RFA 2020-0009 LCOE Healthy Start – Request, to the District, which had been inadvertently omitted from the Agenda. Since Ms. Santana had brought student speakers on the topic to the meeting who had been excused from school to address the project, she requests to be placed on the Agenda as Items 9.1 and 9.2.

**Citizen Input:** None

**MOTION**, by Sandy Richards to add RFA 2019-0007 Annual Report and RFA 2020-0007 Request to the Agenda as Items 9.1 and 9.2 respectively. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Approval of the Minutes of the Regular Board Meeting held July 23, 2019.**

**Citizen Input:** None

**MOTION**, by Sue Burton to approve minutes from the Regular Board Meeting held July 23, 2019, as presented. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Public Comment:** Mr. David Santos, President and CEO of Adventist Health Hospital Clear Lake telephoned into the meeting to give a brief update relating to Financial Performance of the hospital, Recruitment of Providers and expansion of local services, Expansion of Live Well including Women's Heart and Children's Programs and Clinic and Hilltop Parking Expansion Projects.

Ms. Jaylene Binstock, Director of Lake County Youth Services, Inc. introduced herself and was warmly welcomed by the Board.

**Discuss and Consider RFA 2019-0011 – Community Care Management Corporation CCHAP – HIV – AIDS Program - Report.**

Ms. Christina Whitworth, CCHAP Program Director, presented to the Board.

Ms. Whitworth reviewed the programs and pantry that CCHAP provides to those impacted by HIV in Lake County, ranging from Drop-In Center, Food Pantry, HIV and Hep C testing. In addition, CCHAP provides counseling and case management, substance recovery support, sexual health education and sexual transmitted infection awareness and prevention in the District and Lake County.

CCHAP performed 148 confidential and free HIV tests in Lake County in 2019. There were no positives, however, the County of Lake Health Department reported 3 new cases. In 2019 CCHAP conducted 91 Hep C tests with no one testing positive for the disease.

**Citizen Input:** None

**MOTION**, by Sue Burton, to approve the report as submitted. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2020-0007 Community Care Management Corporation CCHAP HIV/ AIDS Project – Request.**

Ms. Christina Whitworth, CCHAP Program Director, presented to the Board.

Ms. Whitworth continued from her report presentation additional programs and expansion of services that CCHAP would like to deliver to the community.

**Citizen Input:** None

**MOTION**, by Sue Burton to table the RFA and continue this discussion to our September 24, 2019 provided that CCHAP provide additional detailed and specific information relating to program expansion and expenses. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2019-0016 Middletown Senior Citizens, Inc. - Report.**

Lori Tourville, Executive Director presented to the Board.

Ms. Tourville reviewed income, expenses, senior participation and fundraisers and donations in detail with the Board. Fundraisers totaled approximately \$22,581.00 for the 2018-2019 fiscal year.

The Dining Room is currently serving approximately 40-45 meals per day and the Meals on Wheels Program serves approximately 50 meals per day. The Program has put into effect back up plans for loss of power and natural disasters which could interrupt delivery.

**Citizen Input:** None

**MOTION**, by Sue Burton to accept the report as submitted. Seconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2020-0008 Middletown Senior Citizens, Inc. - Request.**

Ms. Lori Tourville, Executive Director, presented to the Board.

Ms. Lori Tourville, continued from her report from fiscal year 2019 expected changes to operations and funding going forward in FY 2020 Budget of \$258,185.99.

Need continues to expand, and new additional funding and fundraisers are being sought out. Corporate / private donations are expected to be to generate \$45,000.00, Meal Contributions are expected to be \$47,110.00, Area Agency on Aging is expected to fund \$69,163.00 and the County of Lake is estimated to facilitate community outreach and other funding totaling \$12,500.00.

**Citizen Input:** None.

**MOTION**, by Sue Burton to approve RFA 2020-0008 in the amount of \$30,000.00. Seconded by Sandy Richards. Motion carried 54-0-1 absent.

**Discuss and Consider RFA 2019-0007 Lake County Office of Education – Healthy Start - Report.**

Ms. Ana Santana, Program Director, and two youth participants, presented to the Board.

Ms. Santana reviewed an extensive report with the Board relating to services provided to student in the Knocti Unified School District and the Middletown Unified School District. Both districts combined had a total enrollment of approximately 5,574 students of which 2,082 students were served, or approx. 37% of the students. In the Knocti School approximately 27,334 units of service were delivered and in the Middletown schools approximately 753 units of service were delivered.

Two students who have received services spoke to the services received and the difference that the program has made in their lives.

**Citizen Input:** None

**MOTION**, by Sandy Richards to accept the RFA 2019-0007 - Report as submitted. Seconded by Jim Scholz. Motion carried 4-0-1 absent.

**Discuss and Consider RFA 2020-0009 Lake County Office of Education – Health Start - Request.**

Ms. Ana Santana, Program Director, presented to the Board.

Ms. Santana reviewed the Healthy Start proposal with the Board in detail, program by program, noting that in past years the stability of the RHCD Grant has allowed Healthy Start to leverage an additional \$6,207,090 in total funding.

**Citizen Input:** None.

**MOTION**, by Sandy Richards to fund RFA 2020-0009 in the amount of \$190,000.00 in Quarterly Installments with appropriate reporting. Seconded by Bill Diener. Motion carried 4-0-1 absent.

**Review Discuss and Consider June 2019 Financials Prepared by Marlene Wentz, E.A. and July 2019 In-House Financials.**

The Board Reviewed, Discussed and Considered the Financials as outlined above.

**Citizen Input:** None

**MOTION**, by Sandy Richards, to accept the financials as prepared and submitted. Seconded by Sue Burton. Motion carried 4-0-1 absent.

**Discuss and Consider – Fiscal Year 2019-2020 Budget.**

The Board Reviewed, Discussed and Compared Income and Expenses, with the previous 2019 Budget and Considered the proposed 2019-2020 FY Budget as prepared by Conrad D. Colbrandt, General Manager.

**Citizen Input:** None

**MOTION**, by Sue Burton to adopt the 2019-2020 Fiscal Year Annual Budget as presented. Sseconded by Sandy Richards. Motion carried 4-0-1 absent.

**Discuss and Consider – RHCD “Food Policy” to be included in the District Policy and Procedure Manual.**

The Board Reviewed, Discussed and Considered the proposed RHCD “Food Policy” as proposed by Board Member, Sandy Richards.

**Citizen Input:** None

**MOTION**, by Jim Scholz to adopt the RHCD proposed “Food Policy” Proposal document as presented and allocate the sum of \$10,000.00 for Fiscal Year 2020. Sseconded by Sue Burton. Motion carried 3-1 abstain (Sandy Richards) -1 absent.

**Update from Conrad Colbrandt, General Manager.**

1. Conrad Shared with the Board Documentation that had been provided by PG & E relating to “Public Safety Power Shutoffs” (PSPS).
2. Conrad announced that the Highlands Senior Service Center will be having its’ Annual Benefit Dinner Dance on September 14, 2019 at 5:00 pm at the Senior Center.
3. Conrad Shared that Lake County Behavioral Health will be showing a movie and taking questions relating to Suicide Prevention on September 13, 2019 at 6:00 pm at the Soper Reese Theater in Lakeport.

**Citizen Input:** None.

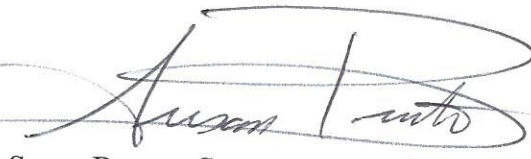
**Board Discussion:** The Board discussed the potential of a Special Meeting to review RFA’s which had been previously tabled due the District not having an approved FY 2020 Budget. The Board by consensus directed the General Manager to place those requests on the September 24, 2019 Regular Board Meeting Agenda.

**Citizen Input:** None.

**Next Meeting:** Regular Board Meeting September 24, 2019, at 9:30 am.

**Adjournment:** The Chair adjourned the meeting at 11:53 am.

Respectfully submitted,



Susan Burton, Secretary, Board Member