

**Redbud Health Care District
Regular Meeting Board of Directors
July 23, 2019
9:30 a.m.**

Present: Lamont Kucer, Sue Burton, Bill Diener, Jim Scholz, Sandy Richards.

Absent: None.

Lamont Kucer, Board Chair convened the meeting at 9:30 am.

Sue Burton led the Board in the Flag Salute.

Adoption of the Agenda

Conrad Colbrandt, General Manager, stated that there have not been any requests for additions and/or deletions to the Agenda.

Citizen Input: None

MOTION, by Sue Burton, to adopt the Agenda as presented. Seconded by Bill Diener. Motion carried 5-0.

Approval of the Minutes of the Regular Board Meeting held June 25, 2019.

Citizen Input: None

MOTION, by Sandy Richards to approve minutes from the Regular Board Meeting held June 25, 2019, as presented. Seconded by Bill Diener. Motion carried 5-0.

Public Comment: Ms. Betsy Cawn announced that Fire Chief Ciancio has stated that CAL-OES has grants for emergency preparedness, in an amount up to \$25,000.00 with a matching component.

Discuss and Consider RFA 2020-0003 Lower Lake Community United Methodist Church – LLCUMC – Food Pantry.

Ms. Gretchen McLaughlin, Treasurer, presented to the Board.

Ms. McLaughlin reviewed a very well detailed request with the Board. In 2018 the pantry dispersed approximately 858 bags of food that assisted in the feeding of approximately 1,964 people. The bagged food consists of mainly dry goods and some frozen items. The estimated cost of bag for the 2020 year would be \$20.20. The program allows for 1 bag per household per month with no monetary, residence, or age qualifications. All persons associated with the running of the program are unpaid volunteers.

Citizen Input: Ms. Betsy Cawn stated that she believes the church should self-fund this program as part of their religious mission and suggested that UMCOR could be a source of assistance to the church. Ms. Joyce Overton stated that this could be a good source of food for non-seniors. Mrs. Jo Bennett stated that Lower Lake is an excellent location for food distribution as many low-income Lower Lake individuals do not have access to transportation.

MOTION, by Bill Diener, to table this Request For Assistance until such time as the RHCD is able to establish a FY 2020 Budget. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider RFA 2019-0009 Lake County Literacy Coalition - Report.

Pam Klier Secretary and Debra Ehrhardt, President presented to the Board.

Ms. Klier reviewed the previously provided revenue and expense report as well as a summary of persons served, underscoring that approximately 78% of learners came from the South Lake County / RHCD area.

In 2019, 35 tutors received training, 17 as new tutors. 1,968 volunteer tutoring hours were accumulated, and 32 learners were tutored. In the Families for Literacy Program, 20 learners had young children in their families. Activities and books were shared with 38 children. A total of 825 children's books were distributed.

Citizen Input: Ms. Betsy Cawn stated that the program is necessary as literacy is necessary to complete forms for government and other assistance as well as job applications. Ms. Joyce Overton pointed out that 100 Women Strong gave assistance to the program in the amount of approximately \$13,200.00, which was a huge boost to the program.

MOTION, by Sue Burton to accept the RFA 2019-0009 report as submitted. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2020-0005 Lake County Literacy Coalition - Request.

Pam Klier Secretary and Debra Ehrhardt, President presented to the Board.

Ms. Klier reviewed the RFA 2020-0005 request with the Board. The request is similar to previous years. The financials estimated revenue and expenses and indicated the one-time grant of approximately \$13, 200.00 from the 100 Women Strong had been assigned to the Lake County Library system for administration.

Traditionally approximately 65% of Learners come from within the RHCD. The program is expected to perform as in previous years. All instruction is given in English with Spanish Speakers.

Citizen Input: None

MOTION, by Bill Diener, to table this Request For Assistance until such time as the RHCD is able to establish a FY 2020 Budget. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider RFA 2019-0015 Live Oak Seniors, Inc. - Report.

Mr. Dan Hobbs, Executive Director, presented to the Board.

Mr. Hobbs reviewed the previously provided report elaborating on the current status of the program, financial performance and challenges, program goals and objective, availability of other funds and/or assistance and the viability of long-term continuation of the program.

Mrs. Hobbs continued that the Center provides approximately 2,017 meals per month to local seniors and disseminates information regarding proper nutrition to those recipients. The center advises and /or directs seniors to resources relating to (including but not limited to): Health

Insurance, In Home health Services, disaster and emergency preparedness, diabetes classes, blood pressure checks, free income tax service sand legal issues such as will, trusts and advance care directives.

The two major funding sources to the programs come from The RHCD and the Area Agency on Aging.

Citizen Input: Ms. Betsy Cawn stated that the program is necessary to meet the basic needs of seniors as described in the Federal Older Americans Act. Ms. Joyce Overton as Director of the Highlands Senior Service Center offered to collaborate on programs, purchasing and back-up for meals on wheels as necessary.

MOTION, by Sue Burton to accept the RFA 2019-0015 report as submitted. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RFA 2020-0004 Live Oak Seniors, Inc. - Request.

Mr. Dan Hobbs, Executive Director, presented to the Board.

Mr. Hobbs reviewed the RFA 2020-0004 request with the Board. The request is similar to the 2019 request. The Center currently, serves approximately 987 congregate meals per month and approximately 1,034 home delivered meals per month. Mr. Hobbs continued discussing in detail the other programs and services that the Center provides which are necessary support to seniors in addition to the meals.

Citizen Input: None

MOTION, by Bill Diener, to table this Request For Assistance until such time as the RHCD is able to establish a FY 2020 Budget. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider RFA 2019-0014 Highlands Senior Service Center, Inc. - Report.

Ms. Joyce Overton, Executive Director, presented to the Board.

Ms. Overton reviewed the previously provided report elaborating on the current financial status of the program. Ms. Overton continued that the AAA audited the performance and financials of the organization and found no items needing attention per their contract.

Ms. Overton pointed out that the average senior donation per meal was \$2.91 during the 2017-2018 fiscal year and was \$1.98 per meal, down \$0.93 in the 2019 fiscal year. The two major funding sources to the programs come from The RHCD and the Area Agency on Aging.

Citizen Input: Ms. Betsy Cawn stated that the program is necessary to meet the basic needs of seniors as described in the Federal Older Americans Act.

MOTION, by Sue Burton to accept the RFA 2019-0015 report as submitted. Seconded by Bill Diener. Motion carried 5-0.

Discuss and Consider RFA 2020-0006 Highlands Senior Service Center, Inc. - Request.

Ms. Joyce Overton, Executive Director, presented to the Board.

Ms. Overton reviewed the RFA 2020-0006 request with the Board. The request highlights the Congregate Meal Program, the Meals on Wheels Program as well as the Information, Outreach and Indirect Services Programs/Activities that the Center provides.

Ms. Overton continued that from July 2018 through May 2019 (11 months) the Center served 1,981 more meals than in the 2017-2018 FY. The AAA grant for the fiscal year was cut in the amount of \$21,981.00. While meals served are up, the program income and other donations are down \$22,733 to date, which shows a decrease of funding in the amount of \$47,707.31 from the prior fiscal year, which has created a financial hardship on the organization.

Citizen Input: Ms. Betsy Cawn stated that the Little Hoover Commission should investigate the local AAA.

MOTION, by Bill Diener, to table this Request For Assistance until such time as the RHCD is able to establish a FY 2020 Budget. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider – Special District Risk Management Authority – Vote 2019 Board of Directors Election Candidates.

The Board reviewed the candidate biographies and other materials as submitted by the SDRMA.

Citizen Input: None

MOTION, by, Jim Scholz, for the District to cast votes for the following candidates:

Bob Swan, Incumbent

Patrick K. O'Rourke, MPA, CFRM – Board Member, Redwood Region Economic Dev. Comm.

Sandy Seiffert-Raffelson, Incumbent

Seconded by Sandy Richards. Motion carried 5-0.

Review Discuss and Consider May 2019 Financials Prepared by Marlene Wentz, E.A. and June 2019 In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by, Sue Burton, to accept the financials as prepared and submitted. Seconded by Bill Diener. Motion carried 5-0.

Update from Conrad Colbrandt, General Manager.

1. Conrad shared that Adventist Health Clear Lake had purchased the “Hilltop Building” and closed escrow on July 15, 2019.
2. Currently, Adventist Health has no plans to equip the “Hilltop Building” with a generator to provide electricity in the event of Safety Power Shut-Downs anticipated by PG & E.
3. PG & E has sent legal notice to the District that any and all claims relating to the 2017 Clearlake and any other Wildfire be submitted to the Bankruptcy Court by October 21, 2019.
4. The District has received a FOIA Request from an organization named Reason.
5. Conrad attend the CA State Attorney General Meeting at KEC on June 27, 2019. There were approximately 23 speakers who spoke at the meeting. It appeared that of those speaking most were overwhelmingly in support of the Adventist Health - Providence – St. Joseph Joint Operating Agreement. The dissenters stated concerns relating to women’s health, LGBTQ issues and other religious grounds. Additionally, the CA State Attorney General will be taking written comment.

Citizen Input: None.

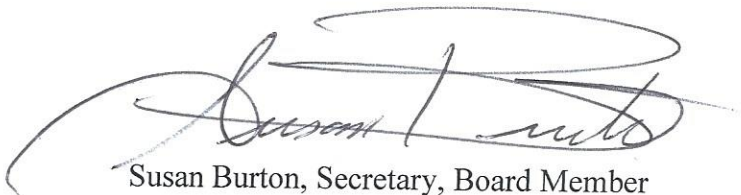
Board Discussion: Board Member Sandy Richards stated that she would propose a “Food Policy” for the Board to consider adding to our policy and procedures manual and future budgets.

Citizen Input: None.

Next Meeting: Regular Board Meeting August 27, 2019, at 9:30 am.

Adjournment: The Chair adjourned the meeting at 11:30 am.

Respectfully submitted,



Susan Burton, Secretary, Board Member