

**Redbud Health Care District
Regular Meeting Board of Directors
June 26, 2012**

Present: Conrad Colbrandt, Sue Burton, John Eckhardt, Mark Holloway, Fred Poucher

Chairman Conrad Colbrandt convened meeting at 9:32 a.m.

Discuss and consider RFA 2013-0010 from Clearlake Oaks United Methodist Church for Summer Food Program for Youth.

Marla Peterson was present for John Pavoni, who is out of town, John is requesting \$1,800.00 to start up his Summer Food Program in Clearlake Oaks. East Lake School will let him use their kitchen to prepare the meals. Any children can come and eat. USDA will reimburse for the meals after six weeks. The reimbursement money will pay for salaries and for the meals. This will feed 80 children twice a day.

MOTION, by Sue Burton, approve RFA 2013-0010 in the amount of \$1,800.00. Seconded by John Eckhardt. Motion carried.

Discuss and consider RFA 2013-0008 from Live Oak Seniors, Inc.

Live Oak Seniors, Inc. has submitted a Request for Assistance (RFA 2013-0008) in the amount of \$50,000.00 for senior services. Pat Grabham Executive Director, was in attendance.

They serve 75-90 meals a day at the senior center. They have a very small home delivered meals of 30-35, because we are encouraging all of our home bound seniors to come in so we pick them up with a bus. They need the socialization.

We also get State and Federal funding. The cost is \$6.50-\$7.00 to make a meal. Donation of \$4.00 per meal is asked. Most of the clients pay about \$3.00 per meal. Meals on Wheels donation is about .25 - .50 cents per meal. Under 60 years of age must pay \$6.00 per meal.

MOTION, by Mark Holloway, approve RFA 2013-0008 in the amount of \$50,000.00 with a payment of \$40,000.00 at this time and \$40,000.00 to be paid in January 2013. Seconded by Fred Poucher. Motion carried.

Discuss and consider RFA 2013-0011 Highlands Senior Service Center

Highlands Senior Service Center has submitted a Request for Assistance (RF A 2013-0011) in the amount of 105,000.00 for their senior citizens program.

Linda Burton was present to discuss the request.

She first talked about the garden. We have a watering controller for the garden. Instead of paying \$3,000.00 for an electrician we got a solar powered controller. We have automatic watering zones. We have volunteers coming in more often. There are 1-3 people a day working the garden.

Their suggested donation is \$3.50 per person. Under 60 years of age must pay \$7.00. We are serving approximately 1,000 seniors in the congregate meal program and serving approximately 250 seniors in the meals on wheels program. We get donations from local stores and we buy food from the Redwood Food Bank.

MOTION, by John Eckhardt, approve RFA 2013-0011 in the amount of \$80,000.00 with a payment of \$40,000.00 in July and another \$40,000.00 in January 2013. Seconded by Sue Burton. Motion carried.

Discuss and consider RFA 2013-0009 from Lake County Literacy Coalition

Lake County Literacy Coalition has submitted a Request for Assistance (RF A 2013-0009) in the amount of \$10,000.00 for the Adult Literacy Program. Lonny Rittler was in attendance.

State funding is completely gone. Kelley Cox saw to it that the Adult Literacy Program would run until the end of this month. We are requesting the same amount as the year before which is \$10,000.00. This money goes to all of our tutors.

We made about \$4,868.00 last year. The families pay a donation for this service. We may not have paid employees this year. We have already lost our secretary due to no money for salaries. We had approximately 67 tutors and 100 students last year. We are a 501C3.

MOTION, by Mark Holloway to table until the July meeting. Seconded by John Eckhardt. Motion carried.

Discuss and consider RFA 2013-0014 from Clearlake Oaks Youth Center

Clearlake Oaks Community Methodist Church has submitted a Request for Assistance (RF A 2013-0014) in the amount of \$22,295.64 for the Clearlake Oaks Youth Program. Heather Miller, Youth Coordinator was in attendance.

Heather introduced Lisa. She is a puppeteer and is going to be working with our kids. Lisa Bailey then introduced herself. She is from the Bay Area and has a puppet business for 15 years. She then did a little show with her puppet "Pumpkin" for the Board to see. She stated she did four workshops this spring for the Lake County Office of Education for after school programs and they were incredibly open-ended. What she wants are the children to write their own scripts and create the puppets and the props.

MOTION, by Mark Holloway to approve RFA 2013-0014 in the amount of \$23,000.00. Seconded by John Eckhardt. Motion carried.

Discuss and consider RFA 2013-0012 from North Coast Opportunity

No one was present to represent NCO. She sent in her funding receipts. Conrad Colbrandt stated that we were very specific that the money had to be spent on food and she sent us \$12,035.00 worth of receipts instead of \$15,000.00. Bring them back in July to answer questions on the additional \$3,000.00.

MOTION, by Mark Holloway to table until the July meeting. Seconded by Fred Poucher. Motion carried.

Discuss and consider LAFCO membership status

Conrad Colbrandt stated there is nothing really to discuss. John Benoit stated it wouldn't be of any benefit to us. It was the consensus of the Board not to join.

Discuss and consider correspondence regarding the Conflict of Interest Code

Conrad Colbrandt stated that it all looks good to him except it was written in 1999. We need to change CEO to Administrative Manager.

MOTION, by Mark Holloway to change the wording from CEO to Administrative Manager in Section 400. Seconded by Sue Burton. Motion carried.

Review the financial reports as provided by the following Grantees:

Middletown Senior Citizens. Fred Poucher made the motion to approve. Mark Holloway seconded. Motion carried.

North Coast Opportunity. Fred Poucher made the motion to ask for additional information. Mark Holloway seconded. Motion carried.

South Lake County Fire Protection District. Fred Poucher made the motion to approve. Mark Holloway seconded. Motion carried.

Discuss and consider addendum to Grant Agreement regarding recovery of Grant Funds

We want to be able to go to USDA or other agency and get 75 of the money back that we give to Grantee's. We need to put a clause in the Grant Agreement that states that the Grantee must cooperate with us and give us the paperwork that we require or they are in violation of the Grant Agreement and they will have to return the money.

MOTION, by Mark Holloway to approve addendum to Grant Agreement. Seconded by Fred Poucher. Motion carried.

Discuss and consider Policy and Procedures updates

Discussion was tabled to a future date.

Report from Sub-Committee on Reapportionment

We are going to have Lon Sharp, Geographic Information Systems Specialist, make 5 or 6 maps like he did for the Board of Supervisors. With Lon, it will cost us \$65.00 per hour. With Ralph Ferguson it will cost \$300.00 an hour. We have already paid Ralph Ferguson \$2,415.00 to date.

Citizen Input

Cathy Wilson from Lower Lake High School Sober Grad Night was here to give the Board an update on Sober Grad Night. It was an incredible success. Towards the end about 10 days before we had parents show up. One parent left and then came back with \$500.00 in cash. We had about 10 chaperones. 120 kids signed up but only 80 kids got to go. The kids really had fun and they were on their best behavior.

The Board asked if anyone had any input on the rezoning.

Board Discussion

Fred Gave Update on the web site. Certification forms have started to be used.

Meeting adjourned.

Respectfully submitted

Mark Holloway, Secretary