


Lake Local Agency Formation Commission

MEMORANDUM

May 29, 2024

TO: City of Clearlake
City of Lakeport
Lake County Board of Supervisors
Lake County Special Districts
Lake County Auditor

FROM: John Benoit, Executive Officer 

RE: Transmittal of LAFCo final FY 2024-2025 budget

As directed by the Lake Local Agency Formation Commission and Government Code Section 56381 (a), I am transmitting a copy of adopted Resolution 2024-0004 and the adopted FINAL LAFCO budget for FY 2024-2025.

Resolution 2024-0004

of the

Lake Local Agency Formation Commission

Resolution of the Lake Local Agency Formation Commission of Adopting

its Final Budget for 2024-2025

WHEREAS, Lake LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th ; and,

WHEREAS, the Commission has prepared a proposed budget for public review which was adopted on March 20, 2024; and,

WHEREAS, the Executive Officer has prepared a final budget including a budgeted carryover, and contingency; and

WHEREAS, the Executive Officer has given notice of hearing in the form and manner specified by law for adoption of the final budget and upon the date, time and place specified in said notice of hearing, the Commission heard, discussed and considered all oral and written testimony submitted including, but not limited to, the approved budget priorities for Fiscal Year 2024-2025 and the Executive Officer's report and recommendations; and

WHEREAS, the Commission has considered the attached Budget in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000;

NOW THEREFORE, Lake Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Lake LAFCO hereby adopts the attached final 2024-2025 budget totaling \$318,436.41 in which \$208,436.41 are operational expenditures for LAFCO and \$140,000.00 to consist of carryovers and encumbrances from the FY 2022-2023 budget as shown in Exhibit A.
2. Directs the Executive Officer to transmit the final budget to the Auditor and all parties specified in Government Code Section 56381 (a) as promptly as possible.
3. To implement a Commission directive, establish a reserve account and direct the Executive Officer to deposit 20% of any unallocated rollover into said reserve account up to \$100,000 once the final rollover (carryover from previous budgets) once the audited carryover balance is determined.

4. Request the Lake County Auditor collect the funds as required in Section 56381 of the

government code in the amount of \$142,936.41 to be apportioned as per Government Code 56381 and to transfer said funds to the City of Clearlake on behalf of LAFCo.

5. In the event of non-payment of LAFCO funds by any agency subject to the LAFCO's apportionment, the Commission hereby requests and authorizes the Auditor to collect the funds from property tax revenues or any other revenue source and deposit the funds into the LAFCO account for transfer to the City of Clearlake.

PASSED AND ADOPTED by the Lake Local Agency Formation Commission at a regular meeting of said Commission held on May 15, 2024 by the following roll call vote:

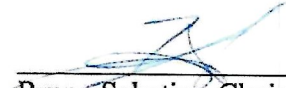
AYES: Mattina, Slooten, Archacki, Scholz, Simon, Robey & Sabatier

NOES: -

ABSTAINS: -

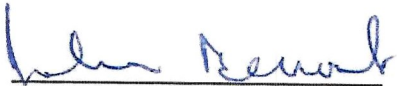
ABSENT: -

Signed and approved by me after its passage this 15th day of May 2024.



Bruno Sabatier, Chair or Stacey Mattina, Vice-Chair
Lake LAFCO

Attest:



John Benoit, Executive Officer
Lake LAFCO

Exhibit A - FINAL Budget

F.Y. 2024-2025

Lake LAFCo

May 15, 2024

BUDGET: 419-5020

LAFCo Resolution 2024-0004

	A	B	C	D	E	F
		2021-2022	2022-2023	2023-2024	2024-2025	2024-2025
		FINAL BUDGET	Final BUDGET	FINA. BUDGET	PROP BUDGET	Final Budget
7	Expenditure Classification					
9	500.101 COMMISSIONERS STIPEND	\$5,280.00	\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00
10	600.235 SUPPLIES	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
11	700.451 MEMBERSHIPS	\$1,889.00	\$1,982.00	\$2,145.90	\$2,196.00	\$2,196.00
12	700.450 BOOKS AND PERIODICALS	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
13	750.564 ATTORNEY CONTRACTS	\$22,044.00	\$23,454.82	\$24,580.65	\$25,637.62	\$25,637.62
14	750.560 Lafco Clerk Svcs	\$4,000.00	\$4,256.00	\$4,460.29	\$4,460.29	\$4,460.29
15	750.560 Office Expenses	\$7,000.00	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00
16	750-560 Staff Off. Svcs	\$48,488.00	\$51,591.23	\$54,067.61	\$76,392.50	\$76,392.50
17	750-564 LEGAL NOTICES/PUBLICATIONS	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
18	700-453 TRANS AND TRAVEL (CALAFCO)	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
19	700.453 CONF REGISTRATION	\$2,500.00	\$2,500.00	\$3,050.00	\$3,050.00	\$3,050.00
20	960.995 - INSURANCE	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
21	750.560 Records Retention and Mapping	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
22	750.560 Web Page	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
23	750.560 AUDITOR/CITY-Agreement	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
24	750.560 Spheres of Influence	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
25	750.560 Municipal Service Reviews	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00
26	750-560 Special and Complex projects Upper Lake MTBE	\$15,000.00	\$24,500.00		\$24,500.00	\$24,500.00
27	Total General Services and Supplies Expenditures	\$164,601.00	\$180,484.05	\$160,504.45	\$208,436.41	\$208,436.41
29	999.999 Contingency	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
30	405.692 General Reserve	\$70,000.00	\$80,000.00	\$90,000.00	\$100,000.00	\$100,000.00
32	TOTAL Expenditure Budget & contingency & reserve	\$244,601.00	\$270,484.05	\$260,504.45	\$318,436.41	\$318,436.41
34	Est Carryover Balance July 1, 2024	-\$100,000.00	-\$101,000.00	-\$101,000.00	-\$140,000.00	-\$140,000.00
35	404.30 Est. OTHER REVENUE	-\$10,000.00	-\$10,000.00	-\$10,000.00	-\$10,000.00	-\$10,000.00
36	Special Project Revenue - Upper Lake MTBE		-\$24,500.00		-\$24,500.00	-\$24,500.00
37	419-420-710 Interest Income				-\$1,000.00	-\$1,000.00
38	Total exp less anticipated carryover and revenues	-\$110,000.00	\$134,984.05	\$149,504.45	\$142,936.41	\$142,936.41
41	419-404-888 City/County and Ind. Spec District Contrib	\$134,601.00	\$134,984.05	\$149,504.45	\$142,936.41	\$142,936.41
45	0000 General Reserve	\$70,000.00	\$80,000.00	\$90,000.00	\$100,000.00	\$100,000.00

Exhibit A - FINAL Budget

F.Y. 2024-2025

Lake LAFCo

May 15, 2024

BUDGET: 419-5020

LAFCo Resolution 2024-0004

	A	B	C	D	E	F
1						
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3						
4		2021-2022	2022-2023	2023-2024	2024-2025	2024-2025
5		FINAL BUDGET	Final BUDGET	FINA. BUDGET	PROP BUDGET	Final Budget
6						
7	Expenditure Classification					
8						
9	500.101 COMMISSIONERS STIPEND	\$5,280.00	\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00
10	600.235 SUPPLIES	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
11	700.451 MEMBERSHIPS	\$1,889.00	\$1,982.00	\$2,145.90	\$2,196.00	\$2,196.00
12	700.450 BOOKS AND PERIODICALS	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
13	750.564 ATTORNEY CONTRACTS	\$22,044.00	\$23,454.82	\$24,580.65	\$25,637.62	\$25,637.62
14	750.560 Lafco Clerk Svcs.	\$4,000.00	\$4,256.00	\$4,460.29	\$4,460.29	\$4,460.29
15	750.560 Office Expenses	\$7,000.00	\$7,200.00	\$7,200.00	\$7,200.00	\$7,200.00
16	750-560 Staff Off. Svcs	\$48,488.00	\$51,591.23	\$54,067.61	\$76,392.50	\$76,392.50
17	750-564 LEGAL NOTICES/PUBLICATIONS	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
18	700-453 TRANS AND TRAVEL (CALAFCO)	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
19	700.453 CONF REGISTRATION	\$2,500.00	\$2,500.00	\$3,050.00	\$3,050.00	\$3,050.00
20	960.995 - INSURANCE	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00	\$1,400.00
21	750.560 Records Retention and Mapping.	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
22	750.560 Web Page	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
23	750.560 AUDITOR/CITY-Agreement	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
24	750.560 Spheres of Influence	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
25	750.560 Municipal Service Reviews	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00	\$21,000.00
26	750-560 Special and Complex projects Upper Lake MT	\$15,000.00	\$24,500.00		\$24,500.00	\$24,500.00
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29	999.999 Contingency	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
30	405.692 General Reserve	\$70,000.00	\$80,000.00	\$90,000.00	\$100,000.00	\$100,000.00
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32	TOTAL Expenditure Budget & contingency & reser	\$244,601.00	\$270,484.05	\$260,504.45	\$318,436.41	\$318,436.41
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