

**Redbud Health Care District
Regular Meeting Board of Directors
15120 Lakeshore Drive, Suite C, Clearlake CA
August 27, 2024
9:30 a.m.**

Bill Diener, President, and Board Chair, called the Telephonic – Virtual and In-Person Meeting to order at 9:30 am.

Present: Lamont Kucer, Sue Burton, Bill Diener, Sandy Richards, Jim Scholz

Absent: None.

Flag Salute: Lamont Kucer led the Board in the Flag Salute.

Adoption of the Agenda

Conrad Colbrandt, General Manager stated that there had been no requests for deletions and or emergency additions to the agenda.

Citizen Input: None

MOTION, by Sandy Richards to adopt the agenda as posted. Seconded by Jim Scholz. Motion carried 5-0.

Approval of the Minutes of the Regular Board Meeting held July 23, 2024, Regular Board Meeting.

Citizen Input: None

MOTION, by Jim Scholz, to approve the minutes with the correction that he was present at the meeting. Seconded by Sue Burton. Motion carried 5-0.

Public Comment: None.

Discuss and Consider RFA 2025-0008 Lower Lake Youth Football Inc. – Request.

Ms. Megan Estep, Board Secretary, Ms. Jessica Hooten, Board Treasurer and Mr. Daniel Hooten, Board Member and Coach presented to the Board.

The presenters shared with the Board that they are completely re-establishing the football and cheer organization,(now a 501c3) which includes youth from second through eighth grades with approximately 130 football players and forty-two cheer leaders.

The presentation team reviewed in depth all the safety equipment that they will purchase with the grant funds and explained the rules as established by the State of California regarding the care and maintenance of all safety gear.

Citizen Input: None

MOTION, by Sue Burton to approve RFA 2025-0008 – Lower Lake Youth Football Inc as requested in the amount of \$57,330.00. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RFA 2024-0007 Community Care HIV / AIDS Program Report.

Ms. Lydia Clark, CCHAP Interim Program Director, and Ms. Chris Anton, Community Care Accounting Manager, presented to the Board.

Ms. Clark shared with the Board the pantry use, income and expenses relating to the program and usage of their services. CCHAP serves approximately eighty-four clients per month with counseling, various referrals, and food / protein distribution. In addition, various activities and support keep the clients from social isolation.

Citizen Input: None

MOTION, by Sue Burton to approve the report on RFA 2024-0008 – Community Care HIV/AIDS Program. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider RFA 2025-0009 Community Care HIV/ AIDS program. – Request.

Ms. Lydia Clark CCHAP Interim Program Director, presented to the Board.

Ms. Clark continued to share that the pantry is highly utilized as clients have difficulty affording high protein and fresh fruits and vegetables. She went on to explain numerous services that they provide that provide a holistic approach that addresses the client's health, psych-social, home, and nutritional needs.

CCHAP uses District funds to provide outreach to vulnerable populations and to continue to generate awareness and extinguish stigmas relating to HIV/AIDS and HCV and promote safer sex practices and sexual health strategies in an attempt to decrease new diagnosis of HIV/AIDS in the District and Lake County.

Currently HIV/AIDS are on the rise in the 18 to 25 years old population countywide.

Citizen Input: None

MOTION, by Lamont Kucer to approve the request of RFA 2025-0009 Community Care HIV/AIDS Program in the amount of \$54,000.00. Seconded by Jim Scholz. Motion carried 5-0.

Discuss and Consider RFA 2025-0003 Keep Well Kids Club – Report.

Ms. Joan Jacobs, President of KWKC, and Ms. Shellie Perry, Director Instructional Support Services, Konocti Unified School District presented to the Board.

Ms. Jacobs reviewed with the board the expenditures of the project, updated the status and portions of the program still in development. Ms. Jacobs pointed out that nearly all expenditures for services are within Lake County.

Ms. Perry spoke to the effectiveness of the program in the KUSD.

Citizen Input: None

MOTION, by Sue Burton to approve the report on RFA 2024-0003 - as presented. Seconded by Lamont Kucer. Motion carried 5-0.

Discuss and Consider RFA 2025-0010 Keep Well Kids Club – Request.

Ms. Joan Jacobs, President of KWKC, and Ms. Shellie Perry, Director Instructional Support Services, Konocti Unified School District presented to the Board.

The KUSD wishes to expand the program to serve 325 students this year. Over 2,000 students have graduated from the program. The Konocti Unified School District will match the District funding. KWKC Materials will be available in English and Spanish

The program teaches health and safety lessons including hygiene, dental, nutrition, recycling and healthy friends and family relationships.

Citizen Input: None

MOTION, by Sandy Richards to approve the request of RFA 2025-0010 in the amount of \$38,864.72 - Keep Well Kids Club. as presented. Seconded by Sue Burton. Motion carried 5-0.

Discuss and Consider Lake Local Agency Formation Commission – FY 2025 Final Budget Report.

Conrad Colbrandt, General Manager reviewed the Final Lake LAFCo 2025 Budget with the Board.

Citizen Input: None

MOTION, by Lamont Kucer to acknowledge the Lake LAFCo Final 2025 Budget and that the District will be assessed a prorata share by the Lake County Assessor – Controller. Seconded by Sandy Richards. Motion carried 5-0.

Discuss and Consider the Nima CPAs prepared July 2024, Financials, and the July 2024 In-House Financials.

The Board Reviewed, Discussed and Considered the Financials as outlined above.

Citizen Input: None

MOTION, by Sue Burton to approve the financials as prepared and submitted. Seconded by Lamont Kucer. Motion carried 5-0.

Update from Conrad Colbrandt, General Manager.

1. Conrad shared with the Board that the third and final tax revenue check has been received from the County of Lake in the amount of \$133,039.12, which is \$11,054.14 more than the previous third check. With this information he will prepare a Draft 2025 Budget.
2. Conrad Shared with the Board that an attempt has been made to breach the District bank account and he has communicated with Westamerica Bank to rectify/correct the situation.
3. District Zones 1, 3 and 5 are up for re-election and the Lake County Registrar of Voters reports that the Incumbents have not been challenged.

Citizen Input: None.

Closed Session: The Board went into closed session at 10:44 am. to conduct the General Manager Employee Review. The Board emerged from closed session at 10:57am and the Chair announced a cost of living / raise for the General Manager in the amount of 9% per annum effective October 1, 2024.

Board Discussion: The Board discussed and requested the General Manager create a high-level overview of the District revenue, expenses, and grants covering the last 4 or 5 years and present it to the Board along with the 2024-2025 Draft Budget.

Citizen Input: None.

Next Meeting: Will be a Regular Board Meeting, September 24, 2024, at 9:30 am.

Adjournment:

The Board discussed adjourning the meeting.

Citizen Input: None

MOTION, by Sandy Richards to adjourn the meeting. Seconded by Jim Scholz. Motion carried 5-0.

The Chair adjourned the meeting at 11:06 am.

Respectfully submitted,

Susan Burton, Secretary, Board Member